

Rehab Transitional Housing Program

Terms of our participant transitional room usage agreement:

Conduct and Behavior:

Respect other people's property, if it's not yours and you didn't purchase it, don't touch it. Respect other participants' space and company at all times. Treat all participants with respect at all times. Failure to behave in a respectable and acceptable manor will result in violation and possible termination of this agreement. The Program Director will handle every situation accordingly.

The Program Director reserves the right to terminate your agreement at any time for insubordination, illegal activities and or violating the rules and regulations.

Rules and Regulations:

There is absolutely a zero tolerance for any drug usage, selling of any drugs, any weapons, parties, girlfriends and or boyfriends staying the night ever.

If you have company, Please keep them in your room during their visit, and all visitors must be out of the premises no later than 11p.

No pets are allowed on the premises.

Any structural, cosmetic, construction of any sorts, must be approved by the Program Director.

Every participant is responsible for household duties. You can work amongst yourselves to achieve the goal of a clean house. If the Director sees that the house is not clean, he can implement other measurements to assure that the goal is accomplished. Room checks will be enforced. It is mandatory for each participant to keep his or her space clean at all times.

Each participant must have a job, legal source of income and or volunteering within our program.

Every participant is required to fulfill 12 hours of volunteer services on a monthly basis.

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Damages:

Any damages that occur are the sole responsibility of the participant to pay for supplies and labor within a 30-day period. Failure to do so will produce and create a repair bill that you will need to pay and a negative reference on your behalf.

Program Scheduled Fee:

Your fee will always be due at the beginning of each month no later than the tenth day of the each month. The Board of Directors will ultimately determine your fee. Our program fees are typically \$250-\$300 per room in most cases. This does include the utilities in most cases. Which include water, sanitation, trash, gas and electric.

There will be a program deposit fee to assure that some if not all damages are repaired. Program fees are subject to change dependent on the utility usage.

Doors and Locks:

Door locks are subject to change for safety reasons and for upgrading our systems process for key usage.

The Program Director is the only person that can authorize the change of door locks externally or internally. Failure to get permission is a breach in the agreement. Also, it is mandatory that the director has a key for any keypad, lock etc. that is on the participants door.

Building Maintenance:

For any maintenance needs, please contact the program director. Do not contact or schedule repairs yourself.

Financial Literacy:

It is our goal to help you to reach the independency of living on your own. We are implementing a system and practice for you to save a minimum of \$100.00 a month. Its is imperative for you to open an account with Busey Bank, maintain that account and try to have the knowledge base to start building credit with a secured credit card.

This agreement will expire and or will be terminated within a 12 month cycle. Our cycle begins May 1st of that current year and ends on May 31st of that upcoming year.

It is your responsibility to renew your application every year before the end of each cycle. Simply submitting a new application will not guarantee you a spot. It will be carefully evaluated to receive approval or denial.

If you fail to do so within the mandatory time period, you will be terminated from the program. NO EXCEPTIONS!!!

It is our duty and obligation to enforce health and safety for all of our participants protection.

For methods of payment for your program fees, please consult your program director.

You must enter your name and agree to these terms at sanctionpeoria.org/rehab/